

Guidelines for Recommendation of International Students to Kwansei Gakuin University's Graduate Studies Program through the Admission by Recommendation System 2012

Center for International Education and Cooperation
Kwansei Gakuin University

1. Admission Period

September, 2012 (entrance ceremony: September 19)

2. Number of Students to be Admitted: 6 Students (total)

- (1) A total of 6 students will be accepted. Your institution's nomination, as well as the nominations from several of our other partner institutions will be considered and 6 students will be chosen overall.
- (2) Due to numbers of applicants and the fields of study of nominated students we will not be able to accept every nominated student. Candidates may be required telephone interviews to confirm their skills and knowledge in Japanese, English or prospective courses depending on the student.

3. Applicable Departments

Name of the Graduate School	Program Type	Course/Field of Study	Standard Length of the Program
Graduate School of Science and Technology	International Masters Program	Environmental Bioscience Material Science Environmental Chemistry	2 Years
	Doctoral Program	All Fields of Study	3 Years
Institute of Business and Accounting	MBA (Master of Business Administration)	International Management Course	2 Years

4. Recommendation Standards (Application Qualifications)

< Graduate School of Science and Technology >

International Masters Program

Candidates must meet qualifications (1) to (3)

- (1) Candidates must be of non-Japanese nationality and at least 22 years of age at the time of entrance into the program. Candidates must have obtained a Bachelor's degree or its equivalent from your institution or whose Bachelor's completion is no later than September 18, 2012.
- (2) Candidates must have a sufficient level of English to take classes conducted in English.
- (3) Candidates must contact a prospective faculty supervisor and have them agree to their supervision.

Doctoral Program:

Candidates must meet the qualifications (1) and (2)

- (1) Candidates must be of non-Japanese nationality and at least 24 years of age at the time of entrance into the program. The candidate must have obtained a Master's degree from your institution or whose prospective Master's completion is no later than September 18, 2012.
- (2) Candidates must contact a prospective faculty supervisor and have them agree to their supervision.

<Institute of Business and Accounting>

Candidates must meet qualification (1) and non-native speakers of English must meet qualification (2)

- (1) Candidates must be at least 22 years of age at the time of entrance into the program and of a non-Japanese nationality. The candidate must have obtained a Bachelor's degree or its equivalent from your institution or whose prospective Bachelor's completion is no later than September 18, 2012.
- (2) Candidates must have English language skills equivalent to a minimum TOEFL score of 570 (PBT), 85 (iBT), 220 (CBT) or TOEIC minimum of 780.

5. Application and Recommendation Documents**<For All Graduate Schools>**

- A letter of recommendation from your University President (no prescribed form)
 - * Details are not required in the recommendation letter. Please include the candidate's name and desired graduate/doctoral program.

< Graduate School of Science and Technology>**International Masters Program:**

- (1) Application Form (prescribed form)
- (2) Resume (no prescribed form)
- (3) Two or more letters of recommendations from the student's supervising faculty members (no prescribed form)
 - * If recommendations cannot be obtained from a supervisor, an appropriate person well acquainted with the student's academic status may recommend the student.
- (4) Certificate of graduation or certificate of tentative graduation from the student's graduating or graduate school/faculty
 - * The certificates must be provided by the student's home University. However a certificate for tentative graduation will not be necessary if said date is included in the transcript.
- (5) Transcript of Records from the student's graduating school/faculty
- (6) An outline of the Bachelor's thesis (research thesis) (no prescribed form)
- (7) Certificate of health completed by a physician (on a prescribed form provided by the Graduate School of Science and Technology)
- (8) Letter of reason to apply for the International Masters Program (no prescribed form)
- (9) English language proficiency certificate; TOEFL, TOEIC or other English proficiency tests.

Doctoral Program:

- (1) Application Form (prescribed form)
- (2) Resume (no prescribed form)
- (3) Letters of recommendation from the student's supervising faculty member (no

- prescribed form)
- (4) Certificate of graduation or certificate of tentative graduation from the student's graduate school/faculty
 - (5) Transcript of Records from the student's graduate school/faculty
 - (6) A copy of the Master's thesis (research thesis) or an outline of the document (no prescribed form)
 - (7) Certificate of health completed by a physician (on a prescribed form provided by the Graduate School of Science and Technology)
 - (8) Letter of reason to apply for the Doctoral Program (no prescribed form)
 - (9) Japanese language proficiency certificate (Japanese Language Proficiency Test or others)

<Institute of Business and Accounting>

- (1) Application Form (prescribed form)
 - (2) Recommendation letter from the student's supervising faculty member (no prescribed form)
 - (3) Certificate of graduation or certificate of tentative graduation from the student's graduating or graduate school/faculty (no prescribed form)
 - (4) Transcript of Records from the student's graduating or graduate school/faculty
 - (5) Letter of reason for study and report on the designated theme (prescribed form)
 - (6) Certificate of English language proficiency (TOEIC, TOEFL etc.) for non-native English speakers
- ※ Certificate of management knowledge (GMAT, etc.) (Recommended)

6. Recommendation Period: Wednesday, June 13, 2012

7. Entrance Exam and University Entrance Fees

Exempt

8. Tuition

A scholarship will be provided which covers the full amount of tuition for the duration of the program (for the standard length of the program). However, any other expenses incurred are the students' responsibility.

9. Accommodation

Kwansei Gakuin University will provide assistance.

<Contact Information and Mailing Address>

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